

September 14, 2021

Re: Employment Verification for Staff of Home at Heart Care, Inc. (H@HC)

To Whom It May Concern:

Please accept this letter as verification that the person holding this letter works in an essential position providing critical long-term supports and services to individuals with intellectual and developmental disabilities on behalf of H@HC. Our employee is scheduled to travel to and from their work site outside of usual business hours as part of their job responsibilities. Please see below for more information about this employee's schedule.

H@HC is a community-based provider of essential long-term supports and services to people with intellectual and developmental disabilities in Northwest Minnesota. A large portion of the individuals H@HC supports live in residential settings that require a trained employee to be physically at the site to conduct their assigned job responsibilities 24 hours a day, seven days a week.

If you have further questions, please contact Linda Engen, Human Resources via email at lengen@homeatheartcare.com or by phone at 218 776 3508.

Thank you for your cooperation and consideration.

Sincerely,

Troy McQuown

Troy McQuown
President, CEO
Home at Heart Care, Inc.