HOME AT HEART CARE WILL HAVE AVAILABLE VIA OUR WEBSITE;

* Online PowerPoint-Video of Caregiver Manual; Pre-Hire/Orientation/Review

and

* Online PowerPoint Basic First Aid (2 credit hours)

OTHER TRAINING OPTIONS;

* Traveling ‘Supervisor-Driven’ Caregiver Training Class (similar to Cofe’12 Class- 2 credit hours)

* PCA State Online Certification (2 unpaid credit hours)

* Submitted Copy of CPR/First Aid/AED (2 unpaid credit hours)

* Submitted Copy of Completed & Current Training related to HealthCare job specific functions. (Acceptance of any submitted training will need to be approved and unpaid credit hours determined)

245D TRAINING

Special Training Requirements apply to our Caregivers who provide 245D services. This includes all individuals providing;

- Homemaking-Home Management (not housecleaning),
- Respite Services,
- ICLS (Individual Community Living and Support Services)
- In addition some Caregivers who provide PCA services for clients receiving more than 12 hours per day of service, have additional training requirements.

In order to meet the 245D Minnesota Administration Rules for Staff Qualifications and Training, Home at Heart will be offering new online learning opportunities through the College of Direct Support. The online learning guidelines have been created by the Department of Human Services (DHS)-Minnesota (MN) Positive Support Rule (PSR). These are assignable Modules for PSR Core Training, PSR Function Specific, PSR Annual Refresher for Direct Support Personnel (Caregivers), Supervisors and Managers. Caregivers will be able to meet the training requirements by completing assignable modules. The modules consist of lessons worth 8, 6, 4, or 2, paid credit hours. Caregivers who complete this training will receive a training premium for the services that are performed for these clients.

For the past few years per Minnesota Rules, we required all our 245D Caregivers with less than 5 years of experience to complete 12 hours of annual training and 6 hours thereafter.

Beginning in 2020 our new Training requirement will be:

**First Year of Employment = 8 Hours of Training**

**Annual Recurrent Training after First Year = 4 Hour Refresher Course**